

Instructions

To schedule inspections:

- Call our Automated **IVR** (Interactive Voice Response System) at 336-641-3833. Please have the Tracking # available prior to calling.
- Press 1 for Existing Record
- Please enter record Tracking #
- The system will verify Permit #
- Press 4 to request an Inspection
- Enter Inspection Type Code
- Press 1 to continue
- Enter date in four digit format
- Press 1 to confirm
- You will receive a Confirmation #

Permit #

Tracking #

Important Numbers

IVR	641-3833
Permitting & Inspections	641-3707
Commercial Plan Review	641-3321
Residential Plan Review	641-4965
Erosion Control	641-3803
Watershed	641-3753
Planning & Zoning	641-3334
Public Water & Sewer	
COG Water Resources (availability)	373-2055
Community Serv (fees paid)	641-3645
Environmental Health	
Well/Septic	641-7613
Food & Lodging	641-3771
Fire Marshal	641-7565
NCDOT	487-0100

Planning & Development

400 W Market Street
PO Box 3427
Greensboro, NC 27402

Planning 336-641-3334 (O) 336-641-6988 (F)
Permitting 336-641-3707(O) 336-641-3255 (F)

www.myguilford.com/planning-and-development

Thank you for doing business in Guilford County!



Guilford County Planning & Development

IVR

Interactive Voice Response

Automated Inspection Request System

(336) 641-3833

YOU MUST HAVE A VALID TRACKING NUMBER & A TOUCH-TONE PHONE TO SCHEDULE AN INSPECTION ON THE IVR SYSTEM.

IVR (Interactive Voice Response) is an automated telephone answering system that allows you to schedule next day inspections any time before 11:00 PM. **IVR** cannot accept calls between 11:00 PM and 6:00 AM and during scheduled maintenance, usually Sunday morning. Calls to the system can be made from your touch-tone phone. You have the flexibility of pre-scheduling your inspection to suit your needs.

Inspections which are processed on the **IVR** System before 11:00 P.M. will be scheduled on the next workday or on your prescheduled date. Weekend and Holiday calls will be scheduled for the next workday. **IVR** cannot schedule a time for a concrete inspection. You must pre-schedule your concrete inspection, and then call the Building Inspector before 9:00 A.M., on the day of your inspection, to schedule a time. Please note you can only schedule a time with an Inspector when pouring concrete.

RE-INSPECTIONS:

To schedule a re-inspection, you should enter the same code as the initial inspection. (Ex: 325# Plumbing Final)

INSPECTION CODES

BUILDING

- 105 Footing and Location
- 110 Slab
- 115 Waterproofing and Drain Tile
- 120 Foundation/Bolt & Tie Down
- 125 Framing
- 126 Insulation
- 127 Exterior Framing
- 130 Building Final
- 135 Pool Location
- 136 Pool Fence
- 140 Investigation/Consultation
- 145 Manufactured Home-Private Lot
- 146 Manufactured Home-Park
- 155 Change of Occupancy
- 160 Temporary Release
- 165 Fireplace
- 170 Rated Separation Wall
- 180 Final Land Use/Occupancy/Event
- 180 Commercial LP Tank

FUEL PIPING

- 210 Gas Piping Rough
- 220 Gas Piping Final
- 230 Air Test
- 240 Gas Logs/Air Test/Gas Piping Final
- 250 LP Tank/Air Test/Gas Piping Final

PLUMBING

- 305 Sewer Connection
- 310 Water Connection
- 315 Plumbing Rough-Under Slab
- 320 Plumbing Rough
- 325 Plumbing Final
- 330 Manufactured Home-Private Lot
- 331 Manufactured Home-Park
- 335 Partial Plumbing Rough
- 340 Investigation/Consultation
- 355 Change of Occupancy

MECHANICAL

- 415 Heating Rough-Under Slab
- 420 Heating Rough
- 425 Heating Final
- 430 Manufactured Home-Private Lot
- 431 Manufactured Home-Park
- 435 Partial Mechanical Rough
- 440 Investigation/Consultation
- 455 Change of Occupancy

ELECTRICAL

- 505 Saw Service
- 510 Electrical Rough-Under Slab
- 515 Electrical Rough
- 520 Electrical Final
- 525 Partial Electrical Rough
- 530 Manufactured Home-Park
- 535 Manufactured Home-Private Lot
- 540 Investigation/Consultation
- 545 LCD
- 546 Service Change
- 550 Swimming Pool Final
- 551 Swimming Pool Bonding
- 555 Change of Occupancy
- 560 Temporary Release

FIRE MARSHAL **Do not schedule on IVR, call 641-7565 to schedule******

- 605 Fire Alarm System
- 610 Tank
- 615 Sprinkler
- 619 Partial Release
- 620 Final
- 640 Investigation/Consultation
- 655 Change of Occupancy

WATERSHED

- 700 WTR-Temporary C.O.
- 705 WTR-Final C.O.
- 710 WTR-Subdivision Final Plat
- 715 WTR-Final Acceptance
- 720 WTR-Annual Inspection
- 725 WTR-Floodplain Permit
- 735 WTR-Drain Complaint Invest
- 740 WTR-Stormwtr / Watershd Invt.
- 745 WTR-Stream Buffer Invest
- 750 WTR-Illicit Dischrge Invest

SOIL EROSION

- 805 Devices Release
- 810 Routine
- 820 Final
- 840 Investigation/Consultation
- 855 Site Plan Compliance
- 860 Temporary Release