



## Save the dates

**Upcoming  
workshops  
available:**

**February, May,  
August,  
November 2018**

Time and dates will be  
posted on website

**NO COST  
TO  
ATTEND**

**HUB  
Certification  
is free**

**Valid for 4  
years**

# Guilford County Purchasing HUB Certification Workshops

**Tuesday, February 20<sup>th</sup>**

9-11:00am

12-2:00pm

6-8:00pm

(please choose one time)

The Nussbaum Center for Entrepreneurship

Large Conference Room

1451 S Elm-Eugene Street, Greensboro, NC  
27406

**RSVP by February 16<sup>th</sup>**

To Kendra Ijames at: [kijames@myguilford.com](mailto:kijames@myguilford.com)

For more information, please contact  
Shelia Reaves-Willett, Buyer/Diversity Coordinator  
at 336-641-4823

**Learn how to complete the HUB Vendor  
Certification Application**

**Get hands-on assistance with a draft  
application and what documents are required**

**Learn how to register as a Guilford County  
Supplier and practice accessing bids through  
the NC eProcurement System**